

DECEMBER 30, 2022

Regular Meeting of Mayor and Council was convened at 5:00 p.m. on December 30, 2022 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan stated that zoom meetings are a courtesy and that there is an issue with the audio coming in from the participants on zoom. He advised that there will be no comment from the participants on zoom because of the issue with the audio.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

Mayor Donovan swore in Council Member Olivera for a three-year term starting January 1, 2023.

**ROLL CALL:** Present: Council Members Brian Holly, Michael Mangan, Jeff Lee, Gregg Olivera, Richard Read, and Lori Triggiano.

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator Thomas Flarity.

### **Audience Participation**

Council Member Olivera made a motion to open the meeting to the public on agenda items, seconded by Council Member Lee. Motion carried unanimously.

There being no comment Council Member Read made a motion to close the public portion, seconded by Council Member Triggiano. Motion carried unanimously.

### **Approval of Minutes**

Regular Meeting Minutes – December 5, 2022

Council Member Triggiano made a motion to approve the minutes, seconded by Council Member Lee. Motion carried unanimously with Council Member Olivera abstaining.

Regular Meeting Minutes – December 19, 2022

Council Member Triggiano made a motion to approve the minutes, seconded by Council Member Read. Motion carried unanimously.

### **CONSENT AGENDA**

#### **RESOLUTION 315-2022**

#### **CHANGE ORDER NO. 1 & FINAL**

Be it resolved by the Mayor and Council of the Borough of Manasquan of Monmouth County, New Jersey upon the recommendation of the Borough Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Mount Lane Culvert Project  
CONTRACTOR: Earthworks, Inc.  
ENGINEER: Colliers Engineering & Design  
331 Newman Springs Road  
Red Bank, NJ 07701

Change Order No. 1 & Final

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AMOUNT OF CHANGE FOR THIS RESOLUTION:	(-\$8,000.00)
TOTAL AMOUNT OF CHANGE:	(-\$8,000.00)
TOTAL ORIGINAL CONTRACT PRICE	\$156,150.00
REVISED CONTRACT PRICE	\$148,150.00

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

**RESOLUTION  
316-2022**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the following transfer in the 2022 Budget be authorized:

**CURRENT FUND**

<u>To</u>	<u>Account</u>	<u>Amount</u>
Tax Collector OE	2-01-20-145	\$ 2,000.00
Tax Assessor S&W	2-01-20-150	\$ 700.00
Planning Board S&W	2-01-21-180	\$ 1,000.00
Emergency Management S&W	2-01-25-252	\$ 9,500.00
Recreation S&W	2-01-28-370	\$ 6,500.00
Accumulated Leave	2-01-30-415	\$110,000.00
<b>TOTAL</b>		<b>\$129,700.00</b>

<u>From</u>	<u>Account</u>	<u>Amount</u>
Tax Assessor OE	2-01-20-150	\$ 2,700.00
Planning Board OE	2-01-21-180	\$ 1,000.00
Police S&W	2-01-25-240	\$ 19,500.00
Recreation OE	2-01-28-370	\$ 6,500.00
Unemployment	2-01-36-476	\$ 10,000.00
Court OE	2-01-43-490	\$ 30,000.00
Landfill OE	2-01-32-465	\$ 20,000.00
Legal OE	2-01-20-155	\$ 40,000.00
<b>TOTAL</b>		<b>\$129,700.00</b>

**WATER/SEWER UTILITY**

<u>To</u>	<u>Account</u>	<u>Amount</u>
Water/Sewer Accumulated Leave	2-05-55-502	\$ 5,000.00

**TOTAL \$ 5,000.00**

<u>From</u>	<u>Account</u>	<u>Amount</u>
Water Sewer Unemployment	2-05-55-540	\$ 5,000.00

**TOTAL \$ 5,000.00**

**BEACH UTILITY**

<u>To</u>	<u>Account</u>	<u>Amount</u>
Beach S&W	2-07-55-500	\$49,500.00
Beach Interest on Notes	2-07-55-514	\$ 4,882.19

**TOTAL \$54,382.19**

<u>From</u>	<u>Account</u>	<u>Amount</u>
Beach OE	2-07-55-510	\$54,382.19

**TOTAL \$54,382.19**

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**RESOLUTION  
317-2022**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS** a refund of monies is due for the 4<sup>th</sup> quarter water sewer billing to the following:

NAME: JEFFREY & LISA HAAS  
391 FIRST AVE  
MANASQUAN, NJ 08736

PROPERTY: 391 FIRST AVE

AMOUNT OF REFUND DUE: \$154.22

REASON FOR REFUND: OVERPAYMENT

NAME: WILLIAM & VICTORIA SICKLES  
62 N FARRAGUT AVE  
MANASQUAN, NJ 08736

PROPERTY: 62 N FARRAGUT AVE

AMOUNT OF REFUND DUE: \$154.22

REASON FOR REFUND: OVERPAYMENT

NAME: PATRICK & MARIBETH NAPOLI  
557 E MAIN STREET  
MANASQUAN, NJ 08736

PROPERTY: 557 E MAIN STREET UPPER

AMOUNT OF REFUND DUE: \$154.22

REASON FOR REFUND: OVERPAYMENT

NAME: PATRICK & MARIBETH NAPOLI  
557 E MAIN STREET  
MANASQUAN, NJ 08736

PROPERTY: 557 E MAIN STREET LOWER

AMOUNT OF REFUND DUE: \$154.22

REASON FOR REFUND: OVERPAYMENT

NAME: KENNETH & ELLEN LEBLANC  
117-117-1/2 FIRST AVE  
MANASQUAN, NJ 08736

PROPERTY: 117 FIRST AVE

AMOUNT OF REFUND DUE: \$154.12

REASON FOR REFUND: OVERPAYMENT

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Borough of Manasquan hereby ratify the refunds in the said amount to the above listed homeowners.

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**RESOLUTION  
318-2022**

**WHEREAS**, the Mayor and Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, are desirous of canceling outdated checks from disbursement account.

**NOW, THEREFORE**, be it resolved that the following amounts from their respective accounts are canceled and returned to the appropriate fund:

Current Fund

Check #	Date	Amount
26218	2/16/2016	\$32.44
28634	6/5/2017	\$7.05
29390	10/16/2017	\$38.00
29390	10/16/2017	\$2.00
33723	1/21/2020	\$109.05
34376	6/1/2020	\$25.00
34738	8/17/2020	\$2695.02

Water Sewer

Check #	Date	Amount
26921	7/5/2016	\$460.08

Beach

Check #	Date	Amount
36732	9/7/2021	\$150.00
36828	10/4/2021	\$595.00

Beach Capital

Check #	Date	Amount
33979	3/16/2020	\$284.10

Street Opening

Check #	Date	Amount
29566	11/20/2017	\$500.00

Developers Escrow

Check #	Date	Amount
29993	2/20/2018	\$918.75
31567	12/17/2018	\$777.30
36628	8/16/2021	\$756.25
36698	9/7/2021	\$506.25

Recreation

Check#	Date	Amount
32823	8/19/2019	\$450.00
35250	11/2/2020	\$118.00
37153	12/6/2021	\$52.50

**RESOLUTION  
319-2022**

**BE IT RESOLVED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.

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2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$127,065.42
Current Capital	\$282,177.34
Water Sewer	\$16,486.58
Beach	\$1,969.97
Beach Capital	\$1,613.95
Recreation Building Trust	\$600.00
Recreation Trust	\$5,916.42
Misc Trust	\$2,000.00
Affordable Housing	\$2,390.92
Grant	\$900.97

Council Member Oliver made a motion to approve the consent agenda, seconded by Council Member Triggiano. Motion carried by the following vote: "yes" Council Members Holly, Lee, Mangan, Olivera, Read, and Triggiano. "No" none.

#### **Audience Participation**

Council Member Holly made a motion to open the public portion, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Triggiano made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

Council Member Triggiano made a motion to close the regular meeting at 5:07 p.m., seconded by Council Member Olivera. Motion carried unanimously.

Respectfully submitted,



Barbara Ilaria  
Municipal Clerk

DATE APPROVED 1/17/2023